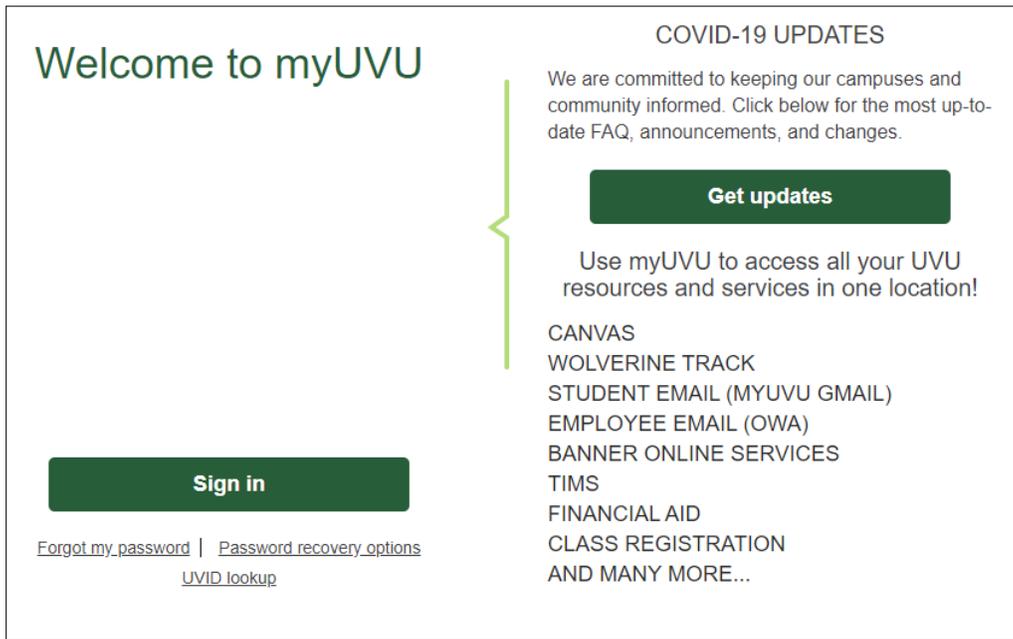
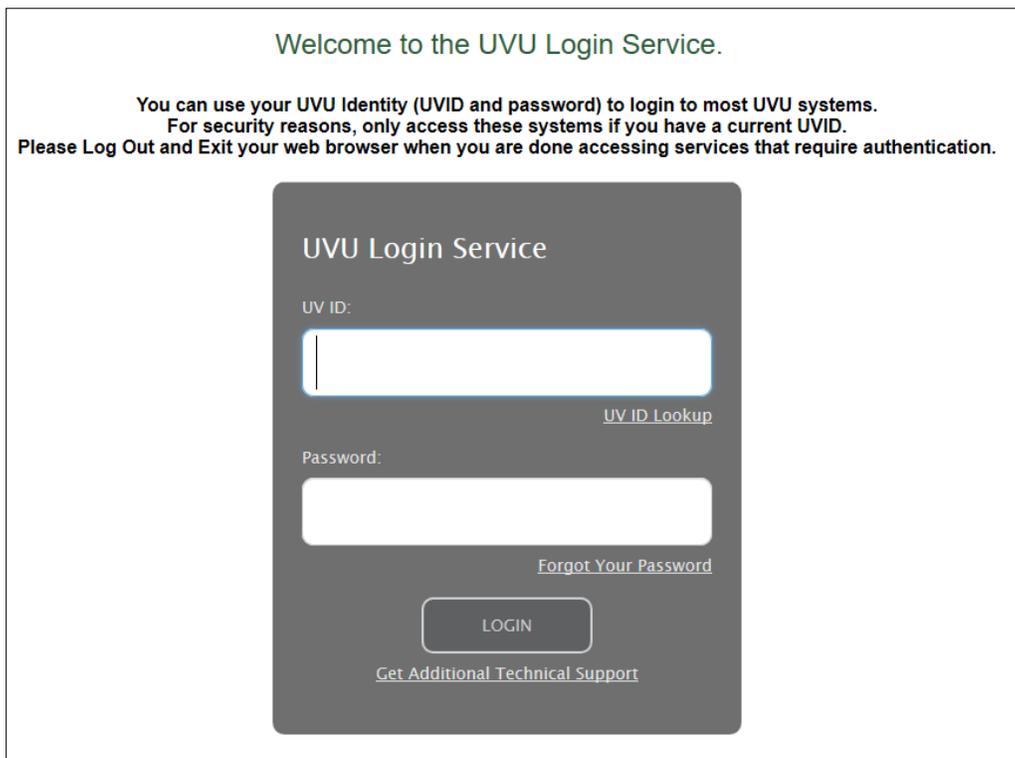


# ALEKS Set-Up Guide

Step 1: Go to **my.uvu.edu** and log in to your **myUVU** account.

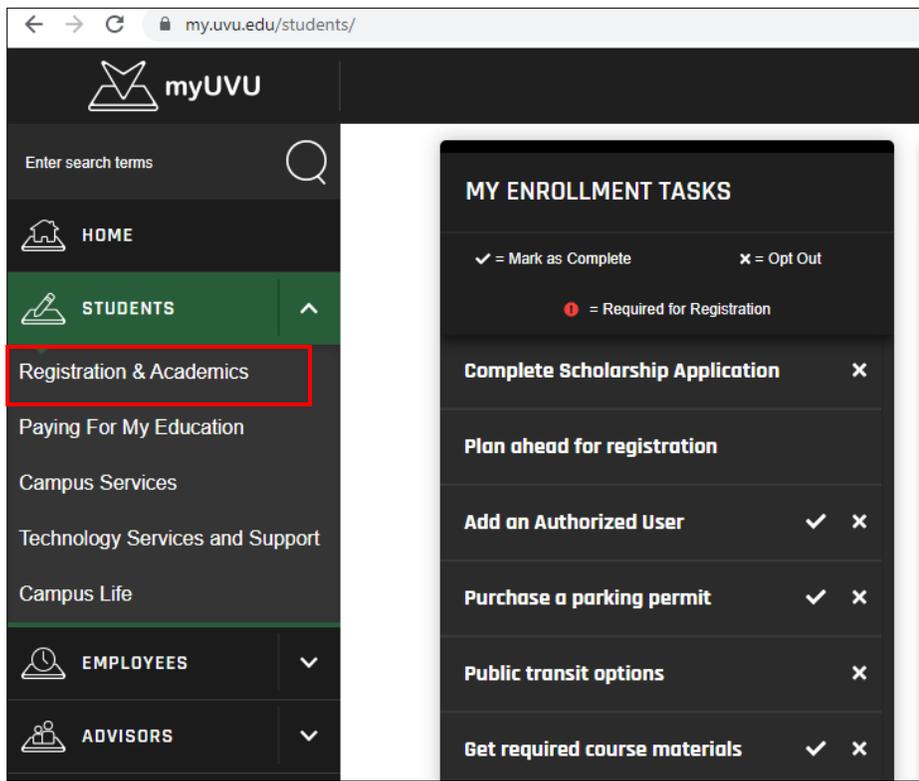


The screenshot shows the myUVU homepage. On the left, there is a large green heading "Welcome to myUVU" and a dark green "Sign in" button. Below the button are links for "Forgot my password", "Password recovery options", and "UVID lookup". On the right, there is a "COVID-19 UPDATES" section with a paragraph of text and a dark green "Get updates" button. Below this is a list of services: CANVAS, WOLVERINE TRACK, STUDENT EMAIL (MYUVU GMAIL), EMPLOYEE EMAIL (OWA), BANNER ONLINE SERVICES, TIMS, FINANCIAL AID, CLASS REGISTRATION, and AND MANY MORE...

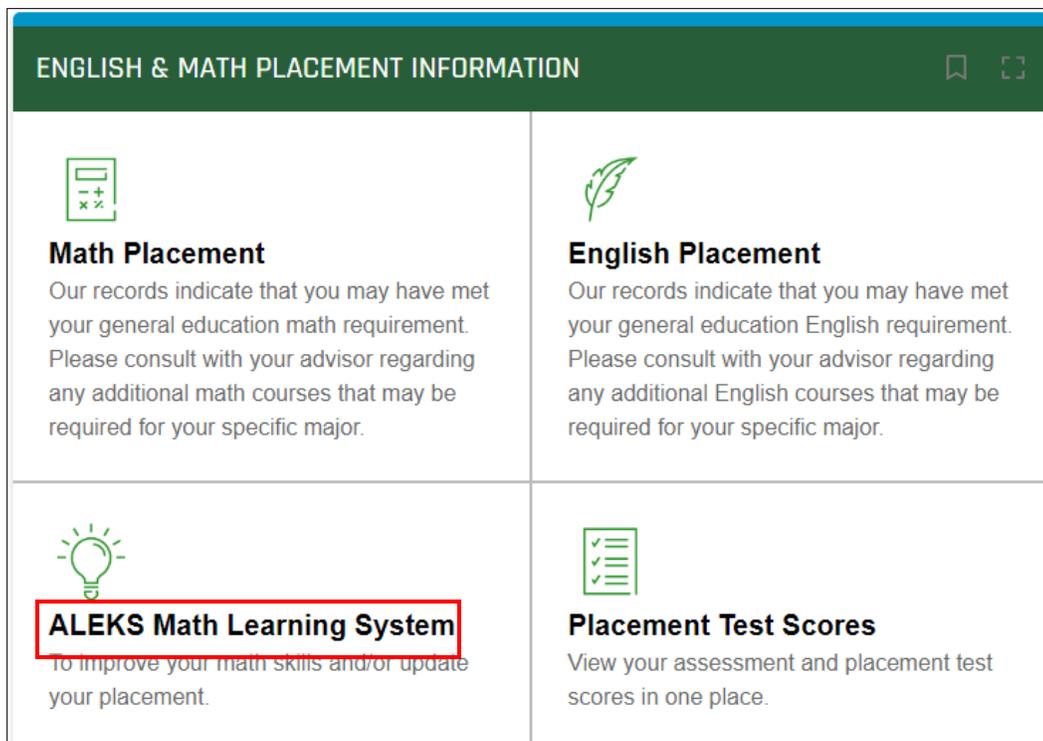


The screenshot shows the UVU Login Service page. At the top, it says "Welcome to the UVU Login Service." followed by instructions: "You can use your UVU Identity (UVID and password) to login to most UVU systems. For security reasons, only access these systems if you have a current UVID. Please Log Out and Exit your web browser when you are done accessing services that require authentication." Below this is a dark grey login form with the title "UVU Login Service". It contains two input fields: "UV ID:" and "Password:". There are links for "UV ID Lookup" and "Forgot Your Password". At the bottom of the form is a "LOGIN" button and a link for "Get Additional Technical Support".

Step 2: Click on the “**Students**” tab on the far-left side of the page. Then click on “**Registration & Academics.**”



Step 3: Scroll down and click on “**ALEKS – MATH LEARNING SYSTEM**” under the **English & Math Placement Information** header.



Step 4: If at any time the following screen appears, click **“Accept”** at the bottom.

You are about to access the service:  
**ALEKS of ALEKS Corporation**

Description as provided by this service:  
ALEKS is an artificially intelligent assessment and learning system founded on ground-breaking research in mathematical cognitive science.

Additional information about the service:  
The information above would be shared with the service if you proceed. Do you agree to release this information to the service every time you access it?

Data about information of the service

Information to be Provided to Service

Display Name: [REDACTED]

Affiliation type: [REDACTED]

Global Identity: [REDACTED]

Scoped Affiliations: [REDACTED]

Select an information release consent duration:

Ask me again at next login  
I agree to send my information this time.

Ask me again if information to be provided to this service changes  
I agree that the same information will be sent automatically to this service in the future.

Do not ask me again  
I agree that all of my information will be released to any service.

This setting can be reviewed at any time with the checkbox on the login page.

Step 5: You will be logged in to your ALEKS account. Under **“My Classes.”**, there will be an **“Active,” “On Hold,”** and **“Inactive”** section listed.

### My Classes

Active (1)

Faculty Review Only, 2019 - 2020  
/ Higher Education Math Placement

Latest Placement Result: Not assessed yet  
Expiration Date: 04/07/2021  
Placement End Date: 12/01/2020

[More Details](#)

Add Class

On Hold (1)

UVU Student-Paid Math Placement, Jan. to Dec. 2020  
/ Higher Education Math Placement

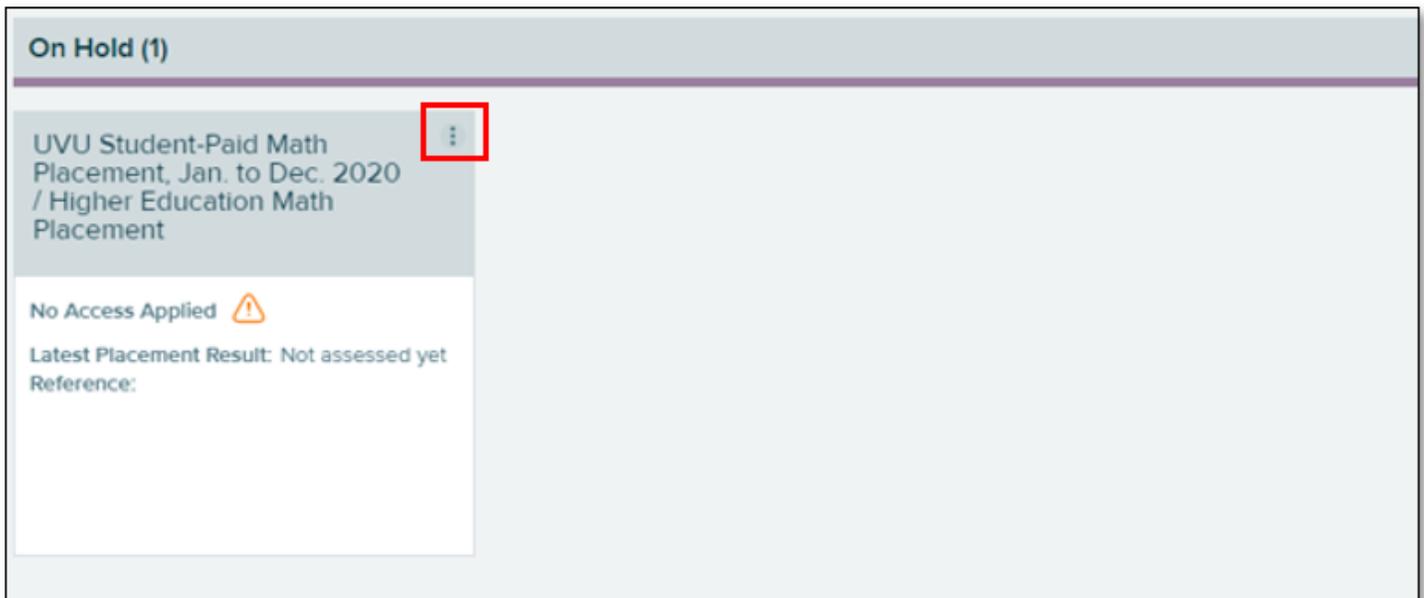
No Access Applied ⚠

Latest Placement Result: Not assessed yet  
Reference: MDEAN950-2

Step 6: If a class is listed under the “**Active**” section that includes the **current** year, then you have a current ALEKS account already set up. You do not need to continue.

If you do not have a class listed under the “**Active**” section that includes the current year, you will need to apply access to an on-hold account that contains the current year.

Step 7: Click on the **three vertical dots** at the top right of the course box. Then click “**Apply Access.**”



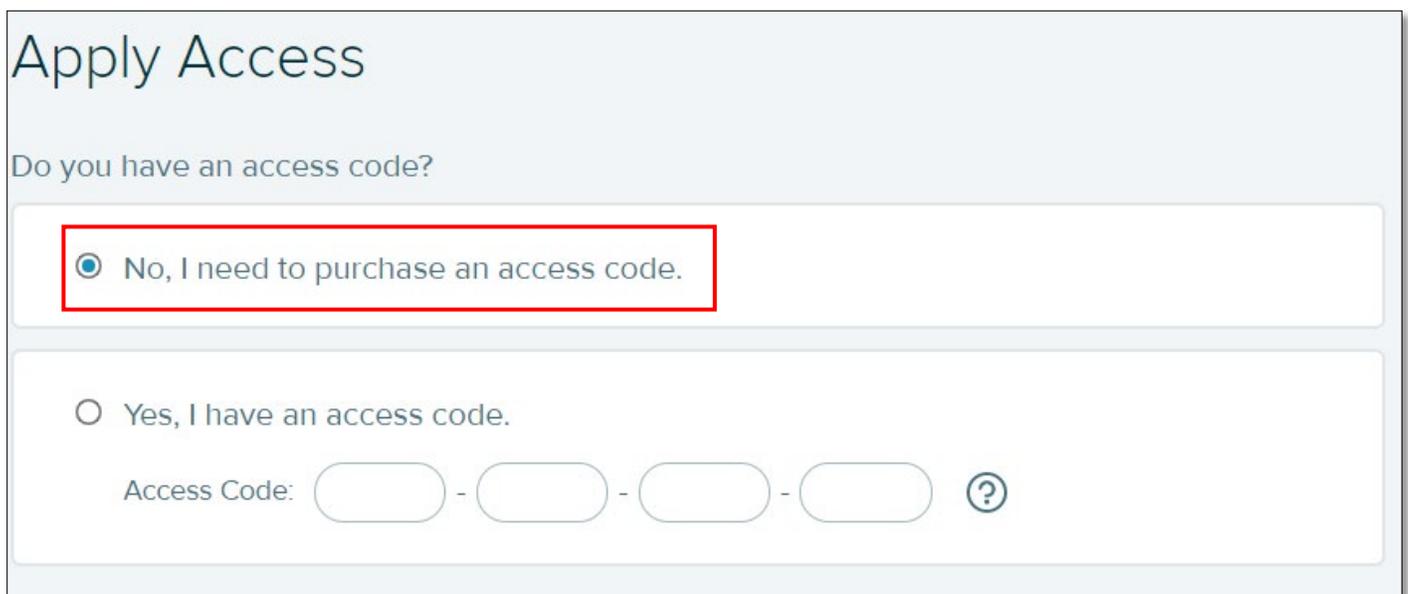
On Hold (1)

UVU Student-Paid Math Placement, Jan. to Dec. 2020 / Higher Education Math Placement

No Access Applied ⚠️

Latest Placement Result: Not assessed yet  
Reference:

Step 8: The following screen will appear. Make sure the “**No, I need to purchase an access code**” is selected. Then click “**Continue**” at the bottom of the page.



## Apply Access

Do you have an access code?

No, I need to purchase an access code.

Yes, I have an access code.

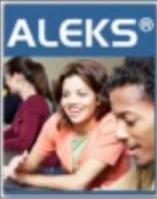
Access Code:  -  -  -  ?

Step 9: If payment is required, you will be directed to the **payment screen**. Fill out your information and make payment.

Secure Connection

Address Review Payment Complete Registration

You are registering for:

 ALEKS Placement, Preparation and Learning (ALEKS PPL)  
\$15.00 USD

Register for your access code First enter your information, then place your order.

**Email Address**

\* Email address:   
Example: jdoe@email.com  
You will use this email address to sign in.

\* Re-type your email address:

**Tell us about your school**

\* Country:

\* State:

\* School:

**Billing information**  
Enter your billing information as it appears on your credit card statements.

\* First Name

\* Last Name

\* Address:

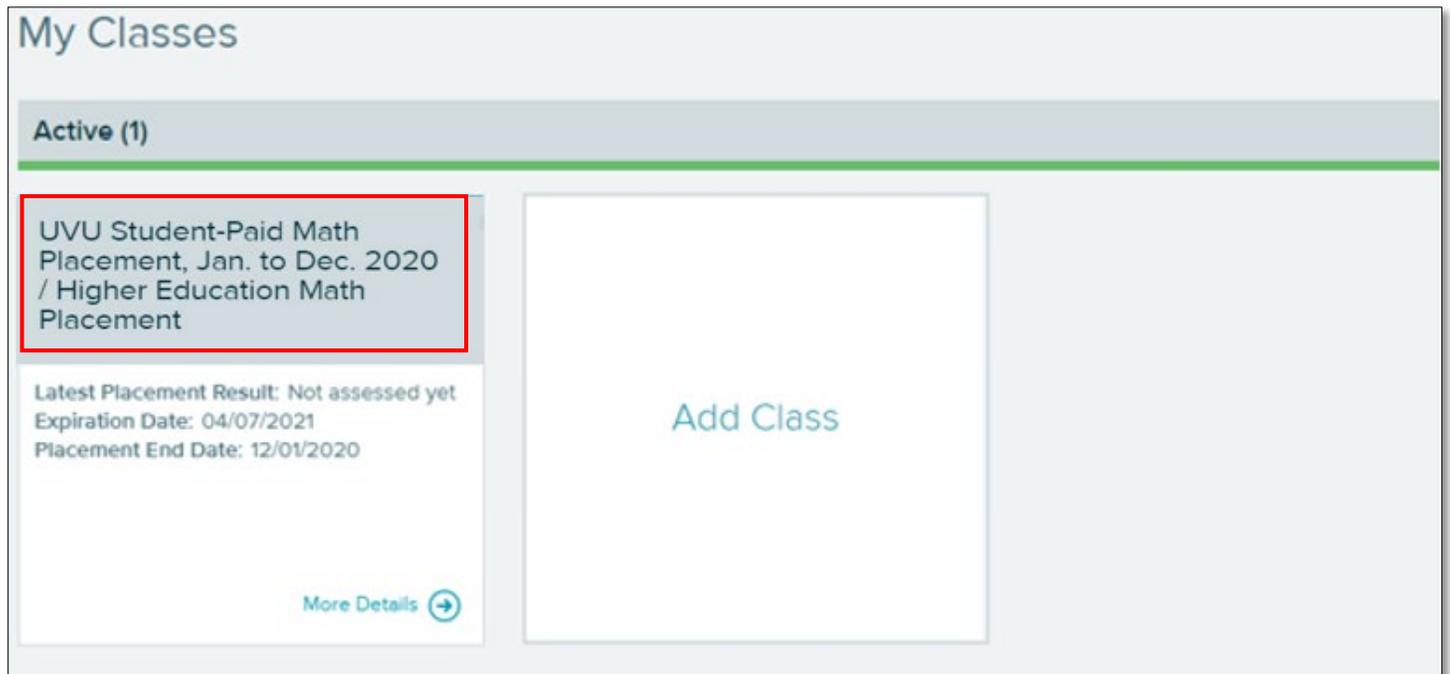
\* Country

\* State

Step 10: Once you have set up your account, you may be asked to complete a **survey** regarding your course placement goals.

Step 11: Then, you will be directed to a page with a **16-digit code**. There is no need to write it down; it will be emailed to you in case of a system error. Simply click **“Continue.”**

Step 12: You will be directed back to your account dashboard page. You should now see the class you just added in the “**Active**” section. Click on the class name.



The screenshot shows a user interface titled "My Classes". Below the title is a section labeled "Active (1)". On the left, there is a card for a class: "UVU Student-Paid Math Placement, Jan. to Dec. 2020 / Higher Education Math Placement". Below this card, it says "Latest Placement Result: Not assessed yet", "Expiration Date: 04/07/2021", and "Placement End Date: 12/01/2020". At the bottom of this card is a "More Details" link with a right-pointing arrow. To the right of the class card is a large white box with the text "Add Class" in blue.

Step 13: Finally, you will be guided through a short tutorial regarding the ALEKS system functions. Keep in mind this part is best done on a computer (rather than a tablet or smartphone).

Step 12: From this point, you will have access to **5 testing attempts**. You should be aware of the following regarding your account/attempts:

- You can choose to take any of the first 3 assessments un-proctored (meaning without a testing center proctor) for practice. When taken un-proctored, the results will not count for official UVU placement. You could also choose to take any of the first 3 attempts as proctored by scheduling an appointment with the testing center and testing with a proctor. Proctored scores will be used for official course placement.
- The last 2 assessments must be proctored.
- You are not required to use all 5 assessments.
- You are required to wait 24 hours between each testing attempt and must complete 3-hours of learning modules. Learning modules help you to practice concepts in preparation for another attempt.
- You ALEKS account membership will last for 6 months.